

**Wesleyan College
4760 Forsyth Road
Macon, Georgia**

Student Enrollment and Payment Policy

From the College Catalogue: “Payment Policy. A student may not register for or attend classes until her account has been satisfactorily paid in the Business Office. All financial obligations to Wesleyan College must be met before a student can receive a diploma or a transcript of record.”

What does this mean?

To remain registered, attend class, or live on campus in a semester, the balance due to the college after all financial aid, loans, and scholarships must be paid by the due dates below. Students who have not satisfied their accounts by these dates will be administratively dropped from their classes.

For Summer Classes	Payment Due Date
Term I	May 12, 2017
Term II	May 12, 2017
Term III	June 9 2017
Term IV	June 23, 2017
Term V	July 14, 2017
For Fall Semester 2017	
Fall 2016	August 1, 2017
Fall Split Term A	August 1, 2017
Fall Split Term B	September 30, 2017
For Spring Semester 2018	
Spring 2017	December 8, 2018
Spring Split Term A	December 8, 2018
Spring Split Term B	February 28, 2018

Enrollment is not complete until all standard tuition, housing, and fees have been covered via at least one of the below listed payment criteria. Students who have not satisfied the amounts due to the college by the semester due dates will be administratively dropped from their courses. Students may re-enroll in classes until the end of drop/take by satisfying their balance due and paying a \$150 re-enrollment fee.

In the event a financial aid award or promised payment plan payment does not occur, or a balance becomes past due for any reason during the semester, students with an outstanding past due balance with the college will not be allowed to register for or attend classes, access grades electronically, or remain in campus housing. Additionally, the college will not issue a transcript or a diploma until the financial obligation is met in full.

A minimum payment criterion that must be met by the due date to avoid an administrative drop of all courses includes one of the following:

Payment Criteria:

1. Full payment by cash, check, or credit card. Payments can be made by mail, in person, or online at www.wesleyancollege.edu, My Wesleyan, Student.
2. Enrollment in the Sallie Mae Payment Plan. Enroll in the payment plan online at <http://tuitionpaymentplan.com>.
3. Financial aid award letter showing sufficient pending financial aid to cover the balance due.
4. Third party agency funding authorization submitted to the college, i.e.: employer reimbursement program, Veterans Administration, etc.
5. A combination of the above items sufficient to cover the balance due.

Recommendations to help students avoid an administrative drop of courses:

It is recommended that students exercise the following options:

- File a timely FAFSA for the current school year.
- Monitor Wesleyan email and U.S. mail for correspondence regarding the status of the financial aid process. Respond timely to any requests from Wesleyan regarding financial aid status or financial obligations.
- Regularly monitor your student information via the Wesportal. You can monitor the status of your financial aid paperwork as well as all entries to your student billing account. Know your status at all times.
- Enroll in the Tuitionpay payment plan for any amount due to the college that is not covered by financial aid **loans and scholarships** and that cannot be paid in full by the semester due date. Work study awards DO NOT count to cover the balance due. The balance must be paid when due; work study will be paid directly to the student each month as the hours are worked. The student may then use the work study pay to make the monthly payment on the payment plan with HigherOne.
 - Wesleyan College communicates with students via our Wesportal and email. Check these communication vehicles regularly, and heed the notices placed there.