



First for Women
WESLEYAN



Information Technology

Getting Started



Wireless Network Login

Administrative Buildings & Classrooms

Wireless Network: WesAir

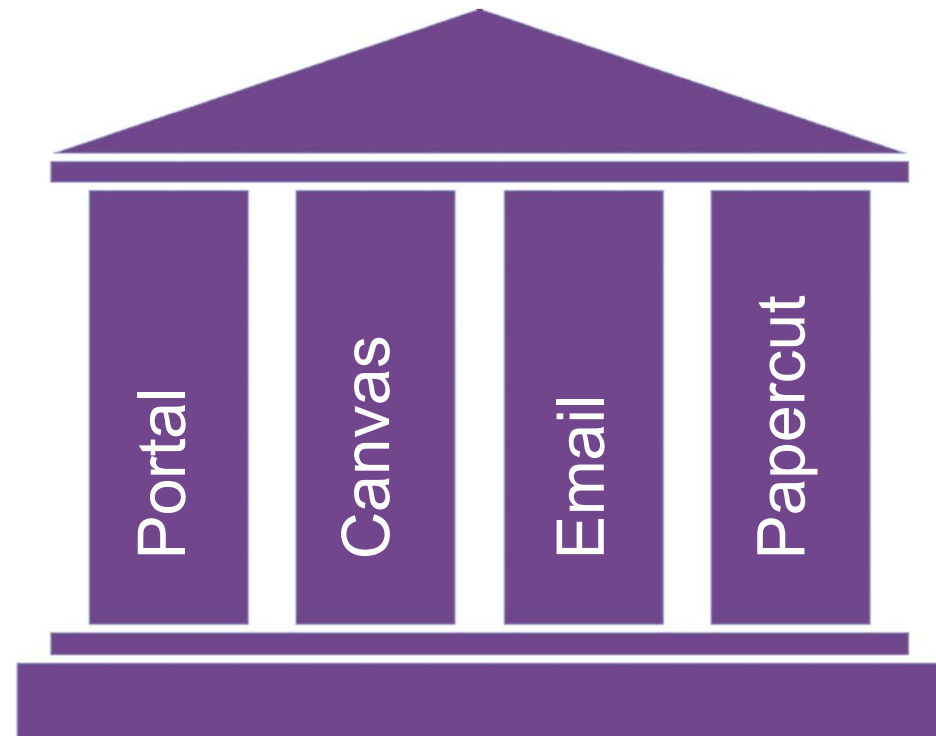
Access key: connectviaair

Student Access

- You should have received a Welcome email with your login information to
 - Wesleyan Portal (also Wesleyan network login)
 - Wesleyan Email
- On first login into the Wesleyan Portal you will be prompted (demo)
 - To setup your password recovery options
 - Change you password

Wesleyan's Four Technology Pillars

- 1 WesPortal – student portal
- 2 Canvas – learning management system
- 3 Gmail – email platform
- 4 Papercut – print from anywhere on campus



WesPortal

Cornerstone technology for delivering relevant content, applications, and services



- Link to all other Wesleyan systems
- View midterm and final grades
- View Financial Aid information
- Submit financial aid documents
- View and pay bill online
- Add and Drop Courses
- Register for alert system
- Access to eCampus book portal
- Evaluate teaching effectiveness
- Unofficial transcript
- View degree audit
- View student Id barcode
- Manage your vehicles
- Access various digital forms

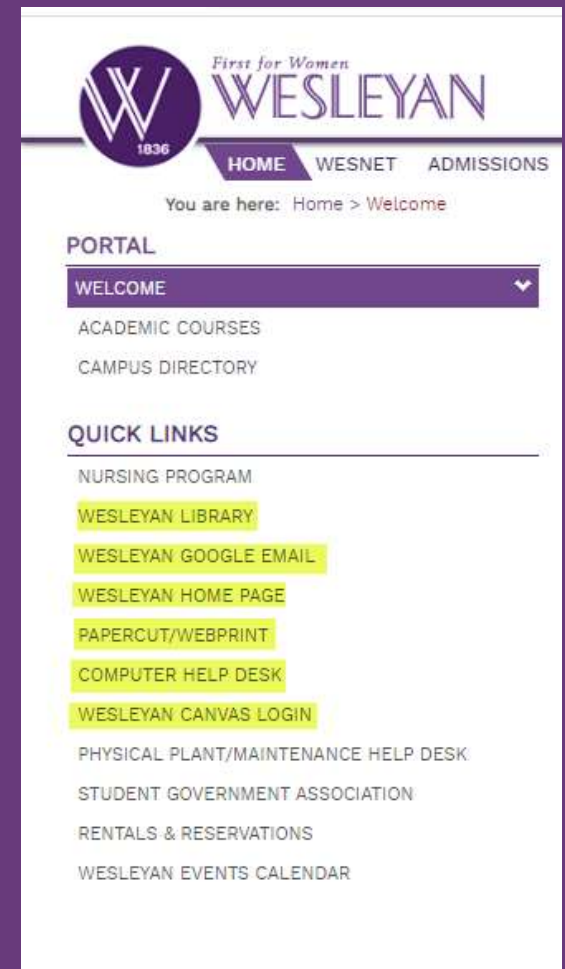
WesPortal : To-Do List



- Login
 - Update password recovery settings
 - Change password
- Verify book portal address (eCampus)
- Register vehicles
- Order student id card and door access badge
- Financial Aid
 - Check financial aid award
 - Check missing documents
 - Loan offers
 - Fill out direct deposit form

Portal Navigation

- **Tailor-made content**
- **Mobile Friendly Navigation**
- **Quick links**



Portal & Email Password Reset

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If you are experiencing problems signing in to your Portal account, use our [tutorials](#) to learn how to reset your password.

If you would like to report a technical problem, please contact IT department at hdesk@wesleyancollege.edu or (478) 757-5239.

For assistance accessing this website due to disability, please contact Jill Amos, Director of Disability and Advocacy Services, at jamos@wesleyancollege.edu or (478) 757-3800.

^ Password Management

Title

Forgot Portal Password - Need to Recover

How to change my Wesleyan email password (I remember my WesPortal password)

How to change my WesPortal password (I remember my current password)

How To Change Recovery Questions When Prompted

How to Edit Recover Options (I know my password)

Canvas



- Our platform to digitally deliver courses and training programs
- Digital space to take part in courses
- Submit assignments
- Take online quizzes
- Communicate with peers and instructors
- View grade progress
- Login is the same as WesPortal's
- Mobile device app



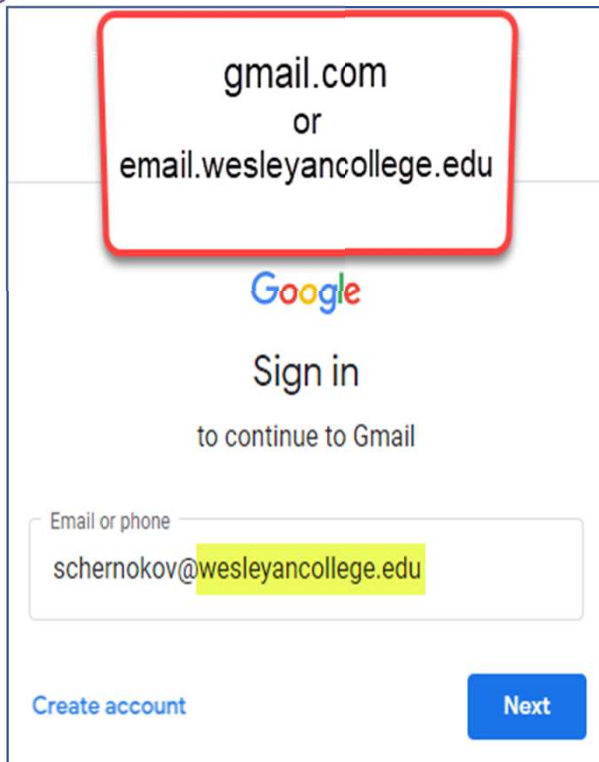
To-do:

- Add communication channels under settings
- Configure notification settings

Email

Gmail is our email platform

the main official email communication channel



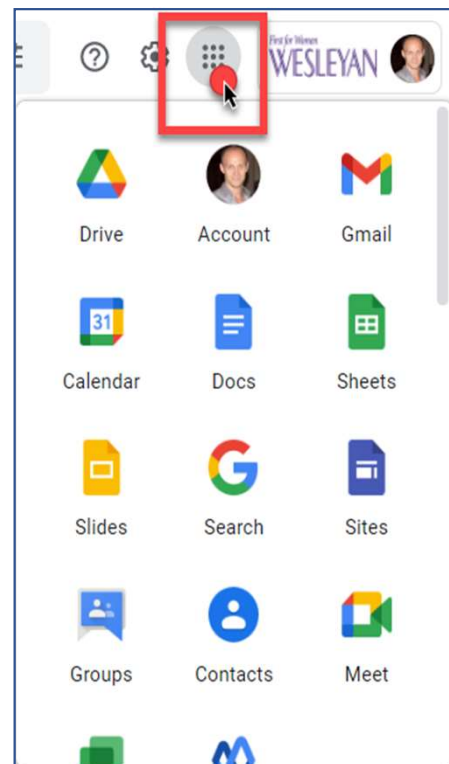
gmail.com
or
email.wesleyancollege.edu

Google

Sign in
to continue to Gmail

Email or phone
schernokov@wesleyancollege.edu

Create account Next

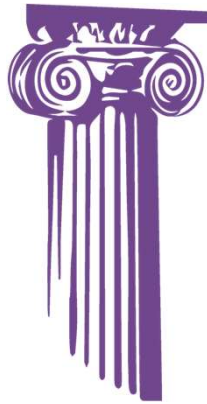


To-do:

- Change password
- Setup two factor authentication



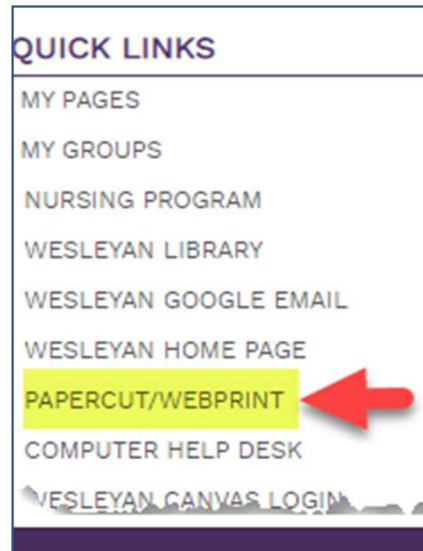
Papercut



Campus wide printing platform

- Printers located classrooms and academic buildings
- Printers and public computers located in the library
- You may print 1000 pages per semester free of cost. To add additional funds please go to the Willet Library for assistance.

Go to WesPortal
wesportal.wesleyancollege.edu



QUICK LINKS
MY PAGES
MY GROUPS
NURSING PROGRAM
WESLEYAN LIBRARY
WESLEYAN GOOGLE EMAIL
WESLEYAN HOME PAGE
PAPERCUT/WEBPRINT
COMPUTER HELP DESK
WESLEYAN CANVAS LOGIN



Enter Portal login

PaperCut^{MF}

Username

Password

Language ▼

Get Office 365 for free

- To get a free copy of Office 365 for use on up to 5 devices, Mac and PC version available
- www.microsoft.com/en-us/education/products/office



Need Technology Assistance

1

Submit a help desk ticket

2

Call Help Desk (478) 757-5239 or email hdesk@wesleyancollege.edu

Monday – Friday 8:30am -5:00pm

For after-hours support use Chat in Gmail app

How to: WesPortal => WesNet => My Account => TECH SUPPORT
INSTANTLY

- Monday – Friday: 5:00pm to 11:00pm
- Saturday – Sunday: 7:00am to 11:00pm

3

Information Technology Resources link

Portal => Wesnet => Computer Resources



QUESTIONS ???



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