

Admissions Policies

Policy Name: Admissions Policies

Approval Authority: President

Interpreting and Implementing Authority: Vice President for Enrollment, Marketing & Communications

Effective: 5/12/2023

Last Revised: 5/12/2023

Next Review Date: 5 years from last revised date

Policy Statement

This policy has been developed to guide the admission process to Wesleyan College. According to the by-laws of the College, *the Faculty, subject to the approval of the President, shall prescribe requirements for admission* (By-Laws of Wesleyan College, Article 4, Section 5.) Admissions policy changes should be taken to the Admissions Committee of the faculty for consideration. The Admissions Committee should bring their recommendation of any changes to the full faculty of the College for a vote. Upon receiving a majority vote, the change is forwarded to the President of the College who will make a final determination of any policy changes.

Entities Affected by the Policy

This policy impacts all students who have applied for admission or readmission to the Wesleyan College.

Policy Details

- I. Undergraduate Admissions
 - A. ALL students must be admitted to the College before they are admitted to ANY program offered by the College.
 - B. All application materials (including an application, official transcripts, letters of recommendation, standardized test score, personal statement, etc.) must be submitted before an application will be considered.
 - C. The procedure for the application process is found in the College Catalogue.
 - D. Students meeting all of the minimum requirements set by the Committee may be accepted without Committee action.
 - E. Special situations of late admission will be considered by the Admissions Committee.
 - F. An official high school transcript is required of students entering college for the first time. Admission will be revoked if all high school graduation requirements are not met for earning a high school diploma prior to starting classes.
 - G. Substitution of an official GED score in lieu of a high school transcript is permissible, with a minimum standard score of 165 on each module and a total score of 660 on the four-part battery is required for admission to Wesleyan College. Successfully earning these scores demonstrates that a student has acquired the skills to begin college-level courses. Refer to Section I.D.2.

- H. Students with prior college work must submit official transcripts from all colleges attended. A student's most recent transcript must reflect good standing at the end of her last semester of enrollment with a grade point average of 2.0. Students transferring fewer than 24 semester hours of acceptable credit* must submit an official transcript from a regionally accredited high school or an official GED report. (*Acceptable credit refers to higher education coursework applicable to a degree program at the institution where the hours were earned.)
- I. A student who, having withdrawn voluntarily from the College, wishes to return after a lapse of time may not be automatically readmitted.
 - a. A student who has withdrawn from the College must reapply for admission.
 - b. A student who reapplies to the College will be processed as a new transfer student.

II. Undergraduate Day Student Admission Standards

- A. A minimum of a 3.00 high school weighted grade point average.
- B. (OPTIONAL) either an SAT score ≥ 900 Combined Reading and Math* (or an ACT composite score $\geq 17-18$) and/or an Index score ≥ 119 . The Index score is calculated as such: $(\text{Combined SAT Reading} + \text{Math} \times .0625) + (\text{unweighted GPA} \times 25) = \text{Index}$
 - a Math score must be at least 440 to be accepted without Committee action.
- C. (OPTIONAL) Personal Statement essay. Essay length should be between 250-500 words. Essays should provide information to the admissions review team about the candidate, strengths, challenges, and why a good fit for Wesleyan.
- D. Substitution of a GED score in lieu of a high school diploma is permissible.
 - a. Complete series of four modules in Mathematical Reasoning, Social Studies, Science, and Reasoning Through Language Arts.
 - b. A minimum standard score of 165 on each module and a total score of 660 on the four-part battery is required for admission to Wesleyan College. Successfully earning these scores demonstrates that a student has acquired the skills to begin college-level courses.
- E. The admission review will holistically consider an applicant's file materials. Standardized test scores and personal statements are not required for all applicants; however, the admissions team highly recommends applicants submit them. If the student's high school GPA is too low, the admissions team will recommend that the student submit additional application materials in order to help assist them with making the admission decision
- F. Homeschooled students may be admitted without coming before the Committee by meeting the following requirements.
 - a. Students must submit a transcript for review so grade point average can be calculated.
 - b. A minimum of a 3.00 grade point average.
 - c. The admissions team may bring before the committee a homeschooled applicant if Committee action seems warranted.

III. Undergraduate Transfer Student Admission Standards

- A. Transfer students must have a minimum grade point average of 2.50 cumulative grade point average in order to be considered for admission.
- B. The admission review will holistically consider an applicant's file materials. Standardized test scores and personal statements are not required for all applicants, however the admissions team highly recommends applicants submit them. If the student's GPA is too low, the admissions team will recommend that the student submit additional application materials in order to help assist them with making the admission decision.
- C. Admission agreements with several area community colleges and schools may be adopted, provided such agreements are evaluated regularly.
 - a. These agreements are developed and signed by the Presidents and Deans of the respective institutions.
 - b. Students seeking admission within these agreements fall under the terms of the articulated agreements as stated.

IV. Undergraduate International Student Admission Standards

- A. A minimum of a 3.00 high school weighted grade point average.
- B. (OPTIONAL) either an SAT score ≥ 900 Combined Reading and Math* (or an ACT composite score $\geq 17-18$) and/or an Index score ≥ 119 . The Index score is calculated as such: $(\text{Combined SAT Reading} + \text{Math} \times .0625) + (\text{unweighted GPA} \times 25) = \text{Index}$
 - Math score must be at least 440 to be accepted without Committee action.
- C. (OPTIONAL) Personal Statement essay. Essay length should be between 250-500 words. Essays should provide information to the admissions review team about the candidate, strengths, challenges, and why a good fit for Wesleyan.
- D. Demonstration of English-language proficiency.
 - a. An International Student must score a minimum of 213 (computer based), 80 (internet based), or 550 (paper based) on the Test of English as a Foreign Language (TOEFL) or a minimum score of 6.0 on the International English Language Testing System (IELTS), with no sub-score lower than 5.5, or a minimum of 1190 on the English Communication Proficiency Test (GTEC), or Duolingo score of 105, or a minimum score of 58 on PTE Academic, Pearson's Test of English.
 - b. International applicants from IB Diploma Programs may satisfy the TOEFL or IELTS admission requirement by scoring 4 or higher in the Diploma Program higher-level or standard level English language examinations.
 - c. International applicants who graduate from an English-speaking high school or have successfully completed at least 24 hours of study at an English speaking post-secondary institution may ask to have the language proficiency test waived.

- d. Students may also demonstrate English competency through Wesleyan College's written and oral assessments.
 - e. Students may appeal to the College to have the language proficiency exam waived if English is one of the official languages of the student's home country, as listed in the CIA World Fact Book.
 - f. Qualified students whose English is not strong enough to succeed immediately at Wesleyan may enroll in our summer or fall WRI 100 (Writing for Nonnative English Speakers) ELL course to strengthen their English skills or, if they are not ready for a college-level writing course, take an ELL course(s) at another institution while living in a Wesleyan College residence hall. Students should consult with Wesleyan admissions staff about local ELL options. When these students demonstrate English competence, they will be fully admitted to Wesleyan College.
- E. All International Students must submit a course by course transfer credit evaluation done by professional evaluation agency that shows conversion to the United States system regarding credit hour and grade evaluation. If students do not attend a traditional high school equal to that of an accredited U.S. high school may be admitted with the following pathways:
- a. Completion of the International Baccalaureate Diploma Programme (IBDP) with a minimum score of 26. At least two courses must be Higher Level (HL) and the others may be Standard Level (SL). Submission of an official IB transcript.
 - b. Completion of at least five Cambridge International Examinations (CIE) or General Certified Education (GCE) courses. Three courses must be A- Level (In Singapore, H2 = A Level) courses or two A-Level and two AS- Level. Submission of A-Levels score report. Students will have predicted score transcript when applying.
 - c. Completion of Canadian Provincial Secondary School Diploma with the required number of highest-level academic courses in each province including the highest level of English course. Submission of Grade 11 and Grade 12 transcripts.
 - d. Students enrolled in a high school that has no accreditation equal to that of one in the U.S., but has recognition from Cognia, may be admitted with completion of four Advanced Placement courses with a score of 4 or higher. Submit official score report.
 - e. Completion of Hong Kong Diploma of Secondary Education (HKDSE) with 4 core courses and 2 academic elective courses in the final year with scores of 3 or higher. Submission of an official high school transcript.
 - f. Completion of Indian School Certificate Examination in English Language + SUPW (Compulsory) + 3 subjects at the score of

75% or higher. Submission of official transcript.

- g. Completion of Central Board of Secondary Education with a minimum of 5 Subjects - 1 Language (in our case English) + Another Language or one subject from academic elective + all 3 subjects from academic elective or three skill based or combination of both with a score of 75% or higher. Submission of official transcript.

F. All U.S. Citizenship and Immigration Services (USCIS) requirements must be met.

G. All policies and procedures for the admission of International Students apply regardless of program.

V. Online Program Student Admission

A. Online Program students must be:

- a. 21 or older; or
- b. In active military service; or
- c. Full time caregivers; or
- d. Work more than 30 hours per week; or
- e. Financially independent (as per the FAFSA)

B. Prospective Online Program students who do not meet these conditions but have other considerations which make online learning a better fit for their needs may petition the Admissions Committee for admittance.

C. A student may apply for part time or full-time enrollment.

VI. Joint and Dual Enrollment Admission Standards

A. Students of any gender who have completed their sophomore year in high school (a minimum of 8 units completed) and meet all the minimum requirements set by the committee may be accepted without committee action.

B. A minimum of a 2.75 high school grade point average is required for acceptance without committee action.

C. Students may enroll full-time or part-time.

VII. Special Student Admission Standards

A. Students who have completed their sophomore year in high school (a minimum of 8 units completed) and meet all the minimum requirements set by the committee may be accepted without committee action.

B. A minimum of a 3.0 high school grade point average for acceptance without committee action.

C. Students may take one course per semester or summer term.

- D. Students' progress will be evaluated after each semester courses are taken.

VIII. Non-Degree Seeking Student Admission Standards

- A. Non-degree seeking students may take courses for personal enrichment or as transient students transferring Wesleyan courses to another institution.
- B. Non-degree seeking students who have not enrolled in a course for two or more years will be considered to have voluntarily withdrawn and must reapply for admission.

IX. Admission Committee Review

- A. Student applications that do not meet the minimum requirements may be brought to the Committee for considerations and action.
- B. The Committee may deny admission, admit unconditionally, or admit with conditions.
- C. Conditions may include but are not limited to: a limited number of hours attempted, etc.
- D. Conditions apply to the first semester of enrollment after which the student is reviewed by the Committee.
- E. Students admitted with conditions are monitored by the Student Progress Committee and the Academic Resource Center.
- F. Online students have one year in which to reenroll in classes and be considered active.

X. Gender Policy

- A. Wesleyan College will consider for admission all applicants who live and identify as women, regardless of biological sex, or who were assigned female at birth and identify as nonbinary or gender non-conforming if they feel they belong at a women's college.
- B. Application materials must support this self-identification, and admission counselors will help guide prospective students who need assistance with this process.
- C. Once admitted, the College will support all students regardless of changes in their gender identity and/or gender expression.

Interpreting and Implementing Authority

The Vice President of Enrollment Marketing & Communications is responsible for the implementation and training on this policy.