



Guide on how to change my Portal and/or Gmail password

- Step 1: Login to your Portal account
- Step 2: Go to [Password Management](#) portlet
- Step 3: Change your password
 - Provide your current Portal password
 - Choose what password(s) you would like to change
 - Submit your request

The screenshot shows the Wesleyan College homepage. A red box labeled '1' highlights the 'Login to you Portal account.' button in the top right corner. A red box labeled '2' highlights the 'WESNET' link in the top navigation bar. A red box labeled '3' highlights the 'Password Management' link in the left sidebar menu. The main content area shows the 'WesNet' Academic Center with various resources like calendars, tutoring, and application forms.

The screenshot shows the 'Password Reset' form. A red box labeled '1' highlights the 'Current Portal Password:' field. A red box labeled '2' highlights the 'New Password:' and 'Confirm New Password:' fields. A red box labeled '3' highlights the 'Reset Action:' section, which includes radio buttons for 'Both Portal and Email Passwords', 'Portal Password Only', and 'Email Password Only'. A callout box titled 'For security reasons, provide your current Portal password.' points to the first field. Another callout box titled 'Create new password following the guidelines on.' points to the password fields. A third callout box titled 'Chose what password(s) you would like to change. It is recommended that you change both; however, there are times when you need to change just one or the other password.' points to the 'Reset Action:' section. A 'Password guidelines' box on the right lists requirements: minimum 8 characters, at least one alphabetical character, one numerical character, and one special character (such as ! # @ \$ % & * () -). An example of a strong password is provided: W@llNut9.